



# Park on Florence HOA, Inc.

Broken Arrow, OK

## Board Meeting Minutes

**Date of Meeting:** Monday April 3, 2017 at 6:45 pm

**Location:** 3600 S. Chestnut Avenue, Broken Arrow, OK 74011

**Minutes Prepared by:** ME

### 1. PURPOSE OF MEETING

1.1. QUARTERLY

1.2. OLD BUSINESS

1.3. NEW BUSINESS

### 2. ATTENDANCE AT MEETING

#### 2.1. BOARD MEMBERS

<i>Name</i>		<i>Title</i>	<i>Present</i>
Mark Eley	(ME)	President	Y
Vacant	()	Vice President	Vacant
Mauri Neese	(MN)	Secretary	Y
Julie Hogan	(JH)	Treasurer	Y
Donetta Eley	(DE)	Member-at-Large	Y
Sherri Culbreath	(SC)	Member-at-Large	Y
Chris Lemley	(CL)	Member-at-Large	Y

#### 2.2. CONTRACTORS

<i>Name</i>		<i>Title</i>	<i>Present</i>
Sharon Pruitt	(SP)	Owner, Asset Management	Y
Vacant	(TS)	Attorney	Vacant

#### 2.3. PUBLIC: #

list names and (initials) if referenced later

### 3. MEETING SCHEDULE

#### 3.1. CALL TO ORDER

- Meeting called to order by ME at 6:47 pm.



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### **3.2. ROLL CALL**

- 9 IN ATTENDANCE

### **3.3. SECRETARY'S REPORT**

- The minutes from the January meeting were reviewed by (ME) and no additions or deletions noted by anyone at the meeting

### **3.4. TREASURER'S REPORT**

- The financials were presented by (SP), there has been computer issues and some lost files which has led to delay in some of the monthly financial statements.

### **3.5. OLD BUSINESS**

- Landscape Plan from 4 yrs was discussed once again.

### **3.6. NEW BUSINESS**

- Spring Garage is scheduled for April 29
- Landscape Committee - Jessica Berg and Marisol Rodriguez have volunteered to be on the landscape committee. They will review/get updates on the landscape plan and possibly look at alternative plans. If ready they will present the plan at the next quarterly meeting.
- HOA no longer has an attorney, the past attorney has decided to no longer handle the account, SP will investigate new attorney options.
- Outstanding HOA Dues – (SP) will send out another later requesting dues from those whom have not paid

### **3.7. BOARD MEMBER COMMENTS**

- Sheds were discussed again, (ME) to look into a possible shed violation.
- Discussion about mailbox on West Charleston Court being in violation of covenants, (ME) will look into it.

### **3.8. PUBLIC COMMENTS**

Suggestions from non-board members for consideration.

## **4. ADJOURNMENT**

### **4.1. NEXT MEETING**

- **Monday July 10 @ 6:45pm. Location: BA South Library, 3600 S. Chestnut Ave. Broken Arrow, OK 74011**



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### 4.2. OBJECTIVES: REGULAR BOARD MEETING

- Adjourn. Time: 7:27 pm

### 5. ACTION ITEMS

<b>Action</b>	<b>Assigned to</b>	<b>Due Date</b>
Publish Quarterly Newsletter	ME	Apr 2017
Meeting Minutes	ME & MN	Next Meeting
Liens / Dues Update	SP	Next Meeting