



Park on Florence HOA, Inc.

Broken Arrow, OK

Board Meeting Minutes

Date of Meeting: Monday October 3, 2016 at 6:45 pm

Location: 3600 S. Chestnut Avenue, Broken Arrow, OK 74011

Minutes Prepared by: ME

1. PURPOSE OF MEETING

1.1. QUARTERLY

1.2. OLD BUSINESS

1.3. NEW BUSINESS

2. ATTENDANCE AT MEETING

2.1. BOARD MEMBERS

<i>Name</i>		<i>Title</i>	<i>Present</i>
Mark Eley	(ME)	President	Y
Bud Heck	(BH)	Vice President	N
Mauri Neese	(MN)	Secretary	Y
Julie Hogan	(JH)	Treasurer	Y
Donetta Eley	(DE)	Member-at-Large	Y
Sherri Culbreath	(SC)	Member-at-Large	Y
vacant		Member-at-Large	-

2.2. CONTRACTORS

<i>Name</i>		<i>Title</i>	<i>Present</i>
Sharon Pruitt	(SP)	Owner, Asset Management	Y
Tim Studebaker	(TS)	Attorney	N

2.3. PUBLIC:

list names and (initials) if referenced later

3. MEETING SCHEDULE

3.1. CALL TO ORDER

- Meeting called to order by ME at 6:48 pm.



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3.2. ROLL CALL

- 8 IN ATTENDANCE

3.3. SECRETARY'S REPORT

- The minutes from the July meeting were reviewed by ME and a motion was made by SC to accept as read, seconded by ME.

3.4. TREASURER'S REPORT

- The financials were presented by SP, motion to accept ME, second JH

3.5. OLD BUSINESS

- No Solicitation Signs have been installed on both ends of Oak Street in the HOA.
- Dead trees at the front entrance have been removed by landscaper.
- Landscape Plan from 4 yrs ago has been located and available for review.

3.6. NEW BUSINESS

- The HOA Vice President recently resigned due to health reasons, the position will be vacant until the election of officers at the Oct 11th Annual Meeting
- Fall Garage Sale is set for October 15 in conjunction with South Park HOA
- Outdoor Solutions has been advised to not cut the grass anymore this year at 1611 W. Durham Ct. This is the property immediately to the east at the Florence Street entrance.
- The city was contacted in early Sept about the vegetation in the reserve area (retainment pond) along Florence St growing over and thru the wall. As of meeting it appears that nothing has been done.
- Fall Flower Planting is coming up, Outdoor Solutions will be contacted to plant Pansies like last year that looked so nice.
- Christmas Decorations – Outdoor Solutions will be contacted to again put up and take down the decorations at the front entrance.
- Annual meeting for election of officers and approval of 2017 budget is next week, Tuesday October 11 at 6:30/6:45pm

3.7. BOARD MEMBER COMMENTS



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- It was mentioned to those present that there has been some criminal activity in South Broken Arrow. Some cars have been stolen and things taken from open garages and yards in daylight hours. Please contact police if anything unusual is seen.

3.8. PUBLIC COMMENTS

Suggestions from non-board members for consideration.

4. ADJOURNMENT

4.1. NEXT MEETING

- Annual Meeting – Tuesday October 11, 2016 at 6:30/6:45 pm. Location: BA South Library, 3600 S. Chestnut Ave. Broken Arrow, OK 74011
- Quarterly Meeting – (Tentative) Monday January 9, 2017 at 6:45 pm. Location: BA South Library, 3600 S. Chestnut Ave. Broken Arrow, OK 74011

4.2. OBJECTIVES: REGULAR BOARD MEETING

- Adjourn. Time: 7:20 pm

5. ACTION ITEMS

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>
Publish Quarterly Newsletter	ME	Oct 2016
Meeting Minutes	ME & MN	Next Meeting
Liens / Dues Update	SP	Next Meeting