



# Park on Florence HOA, Inc.

Broken Arrow, OK

## Board Meeting Minutes

**Date of Meeting:** Monday July 11, 2016 at 6:45 pm

**Location:** 3600 S. Chestnut Avenue, Broken Arrow, OK 74011

**Minutes Prepared by:** ME

### 1. PURPOSE OF MEETING

1.1. QUARTERLY

1.2. OLD BUSINESS

1.3. NEW BUSINESS

### 2. ATTENDANCE AT MEETING

#### 2.1. BOARD MEMBERS

<i>Name</i>		<i>Title</i>	<i>Present</i>
Mark Eley	(ME)	President	Y
Bud Heck	(BH)	Vice President	Y
Mauri Neese	(MN)	Secretary	N
Julie Hogan	(JH)	Treasurer	Y
Donetta Eley	(DE)	Member-at-Large	Y
Sherri Culbreath	(SC)	Member-at-Large	Y
vacant		Member-at-Large	-

#### 2.2. CONTRACTORS

<i>Name</i>		<i>Title</i>	<i>Present</i>
Sharon Pruitt	(SP)	Owner, Asset Management	Y
Tim Studebaker	(TS)	Attorney	N

#### 2.3. PUBLIC: #

list names and (initials) if referenced later

### 3. MEETING SCHEDULE

#### 3.1. CALL TO ORDER

- Meeting called to order by ME at 6:45 pm.



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## Board Meeting Minutes

### 3.2. ROLL CALL

- 18 IN ATTENDANCE

### 3.3. SECRETARY'S REPORT

- The minutes from the April meeting were reviewed by ME and a motion was made by BH to accept as read, seconded by Jim Groover.

### 3.4. TREASURER'S REPORT

- The financials were presented by SP, motion to accept BH, second Jim Groover.

### 3.5. OLD BUSINESS

- Sharon advised that a second notice was sent out to those still delinquent on the HOA dues as agreed upon at the last meeting.
- Spring flowers were planted in May, thanks to those involved in the selection

### 3.6. NEW BUSINESS

- There was a discussion to make the HOA a No Solicitation Neighborhood; this will require the HOA registering with the city as such and the purchase of signs to be displayed. It was agreed to purchase 2 signs to be displayed on each end of Oak Street. A motion was made by Jessica Berg, 2<sup>nd</sup> by Natalie Reich, a vote by those present passed the motion.
- It was agreed upon by those present to have Outdoor Solutions trim and edge the sidewalk front property at 1611 W. Durham Ct. This is the property immediately to the east at the Florence Street entrance. The property is vacant and the grass length is becoming out of compliance with city codes. The HOA will contact the city and advised others present to also contact the city in reference to the grass length in an effort to get it cut.
- There was a motion by Jim Groover and 2<sup>nd</sup> by BH to have Outdoor Solutions remove the 2 dead trees on the west side of the Florence St entrance.

### 3.7. BOARD MEMBER COMMENTS

- There was discussion by members at the meeting to look at reviewing a landscape plan that was drafted several years ago for landscaping the Florence Street HOA property. SP will see if she still has the plans as will ME, one of the members present thinks she has a copy. This plan will be looked at and discussed at a future meeting for implementation.



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- There was discussion about the possibility of inviting a Broken Arrow police officer to the meeting to inquire what HOA members can do when they witness illegal or possible illegal activity in the HOA. It was decided that for now contacting public elected officials may be an option to try and get action on what HOA members believe is illegal activity in the HOA.

### 3.8. PUBLIC COMMENTS

Suggestions from non-board members for consideration.

## 4. ADJOURNMENT

### 4.1. NEXT MEETING

- Quarterly Meeting – Monday October 3, 2016 at 6:45 pm. Location: BA South Library, 3600 S. Chestnut Ave. Broken Arrow, OK 74011
- Annual Meeting – Tuesday October 11, 2016 at 6:45 pm. Location: BA South Library, 3600 S. Chestnut Ave. Broken Arrow, OK 74011

### 4.2. OBJECTIVES: REGULAR BOARD MEETING

- Adjourn. Time: 7:45 pm

## 5. ACTION ITEMS

<b>Action</b>	<b>Assigned to</b>	<b>Due Date</b>
Publish Quarterly Newsletter	ME	July 2016
Meeting Minutes	ME & MN	Next Meeting
Liens / Dues Update	SP	Next Meeting