



Park on Florence HOA, Inc.

Broken Arrow, OK

Board Meeting Minutes

Date of Meeting: Monday April 4, 2016 at 6:45 pm

Location: 3600 S. Chestnut Avenue, Broken Arrow, OK 74011

Minutes Prepared by: ME & MN

1. PURPOSE OF MEETING

1.1. ANNUAL MEETING

1.2. OLD BUSINESS

1.3. NEW BUSINESS

2. ATTENDANCE AT MEETING

2.1. BOARD MEMBERS

<i>Name</i>		<i>Title</i>	<i>Present</i>
Mark Eley	(ME)	President	Y
Bud Heck	(BH)	Vice President	Y
Mauri Neese	(MN)	Secretary	Y
Julie Hogan	(JH)	Treasurer	N
Donetta Eley	(DE)	Member-at-Large	Y
Sherri Culbreath	(SC)	Member-at-Large	Y
vacant		Member-at-Large	-

2.2. CONTRACTORS

<i>Name</i>		<i>Title</i>	<i>Present</i>
Sharon Pruitt	(SP)	Owner, Asset Management	Y
Tim Studebaker	(TS)	Attorney	N

2.3. PUBLIC:

list names and (initials) if referenced later

3. MEETING SCHEDULE

3.1. CALL TO ORDER

- Meeting called to order by ME at 6:48 pm.



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3.2. ROLL CALL

- 10 IN ATTENDANCE

3.3. SECRETARY'S REPORT

- The minutes from the January meeting were reviewed by ME and a motion was made ME to accept as read, seconded by BH.

3.4. TREASURER'S REPORT

- The March Operating report was reviewed, motion to accept ME, second Jack Hogan.
- It was agreed upon by those present to send out a second notice of dues that are outstanding before turning them over to our attorney for collection.

3.5. OLD BUSINESS

- The Junipers were trimmed at the Florence Street entrance to get them off the sidewalk, currently they look ok and there will be no further immediate action on removing them.
- The HOA storage locker was cleaned out in January, there was an attempt to sell the decorations to no success, they were subsequently given away for free. The 6' wreath was saved and currently is being stored by Outdoor Solutions.

3.6. NEW BUSINESS

- Spring flower planting time is approaching and the landscape committee will meet with Outdoor Solutions to decide on what type of flowers/plants are needed.
- A trapper was contacted in response to a complaint of coyotes in the HOA, it was determined to be too costly to employ a professional trapper, and that there is no guarantee that other coyotes wouldn't move back in.
- Spring Garage Sale will be held April 23 in conjunction with South Park HOA.
- The trees in the reserve area along the HOA fence on Florence Street have been cut by the city. It appears that there may be some subsequent cutting required as some of the smaller bushes appear to be sprouting.
- It was agreed upon by those present to have Outdoor Solutions give us a bid on mowing the front property at 1611 W. Durham Ct. This is the property immediately to the east at the Florence Street entrance, the property is vacant and there were problems last year getting the



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yard mowed and it was decided for first impressions of the HOA that it needed maintained at more regular intervals this year.

3.7. BOARD MEMBER COMMENTS

There was a comment about the sign light not working at the Florence Street entrance, SP said she would look into contacting an electrician to inspect it.

3.8. PUBLIC COMMENTS

Suggestions from non-board members for consideration.

4. ADJOURNMENT

4.1. NEXT MEETING

- Quarterly Meeting – Monday July 11, 2016 at 6:45 pm. Location: BA South Library, 3600 S. Chestnut Ave. Broken Arrow, OK 74011

4.2. OBJECTIVES: REGULAR BOARD MEETING

- Adjourn. Time: 7:20 pm

5. ACTION ITEMS

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>
Publish Quarterly Newsletter	ME	April 2016
Meeting Minutes	ME & MN	Next Meeting
Liens / Dues Update	SP	Next Meeting