



Park on Florence HOA, Inc.

Broken Arrow, OK

Board Meeting Minutes

Date of Meeting: Monday, April 6, 2015 at 6:45 pm

Location: 3600 S. Chestnut Avenue, Broken Arrow, OK 74011

Minutes Prepared by: ME & MN

1. PURPOSE OF MEETING

1.1. GENERAL MEETING

1.2. OLD BUSINESS

1.3. NEW BUSINESS

2. ATTENDANCE AT MEETING

2.1. BOARD MEMBERS

<i>Name</i>		<i>Title</i>	<i>Present</i>
Mark Eley	(ME)	President	Y
Bud Heck	(BH)	Vice President	Y
Mauri Neese	(MN)	Secretary	Y
Julie Hogan	(JH)	Treasurer	N
Donetta Eley	(DE)	Member-at-Large	N
vacant		Member-at-Large	-
vacant		Member-at-Large	-

2.2. CONTRACTORS

<i>Name</i>		<i>Title</i>	<i>Present</i>
Sharon Pruitt	(SP)	Owner, Asset Management	Y
Tim Studebaker	(TS)	Attorney	N

2.3. PUBLIC:

list names and (initials) if referenced later

3. MEETING SCHEDULE

3.1. CALL TO ORDER

Meeting called to order by ME at 6:45 pm.

3.2. ROLL CALL

3.3. SECRETARY'S REPORT

The minutes from the last meeting were presented and a motion from ME for acceptance as read, seconded by DE.



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3.4. TREASURER'S REPORT

The February Treasurers Report was reviewed and discussed. A motion was requested to accepted the report as it was. Jack Hogan motioned the report be accepted as read, 2nd by Jim Groover. All presented voted to accept the report.

3.5. OLD BUSINESS

3.5.1. Landscape charge from Dec

- There was a discussion on whether or not the HOA was double billed for landscape charges in December. Sharon explained that there was the standard landscape charge, and then an additional charge for the installation, maintenance, and removal of the Christmas decorations.

3.6. NEW BUSINESS

3.6.1. Broken Arrow Homeowners Workshop

- Mark Eley attended the Homeowners Workshop put on by the city in February. Many items discussed were relevant to HOA's: insurance requirements, enforcing covenants, animal control issues, etc.

3.6.2 – Insurance

- There was a discussion brought forth from a HOA member present as to whether the HOA needed to keep paying into the insurance for the HOA. It was agreed by all present that due to the possibility of widespread damage to HOA property from a severe wind storm/tornado that it was prudent to continue with the insurance.

3.6.3 – Storm Shelters

- There was a discussion brought up about HOA covenants covering the installation of storm shelters. There will be a section in the newsletter addressing the storm shelters.

3.6.4 - HOA Meeting Signs

- Materials were purchased with pre-approval from board members for 2 signs advertising the quarterly HOA meetings. These signs were displayed for 1 week immediately prior to the April meeting and resulted in increased member attendance.

3.6.5 - Newsletter Items

- Tornado/Storm Shelters – HOA/City requirements
- Broken Arrow Animal Control
- Garage Sale

3.7. BOARD MEMBER COMMENTS

Additional comments from board members - none.



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3.8. PUBLIC COMMENTS

Suggestions from non-board members for consideration.

4. ADJOURNMENT

4.1. NEXT MEETING

Monday, July 13, 2015 at 6:45 pm. Location: BA South Library, 3600 S. Chestnut Ave. Broken Arrow, OK 74011

4.2. OBJECTIVES: REGULAR BOARD MEETING

Adjourn. Time: 7:20 pm

5. ACTION ITEMS

<i>Action</i>	<i>Assigned to</i>	<i>Due Date</i>
Publish Quarterly Newsletter	ME	April 2015
Meeting Minutes	ME & MN	Next Meeting
Liens / Dues Update	SP	Next Meeting